

## MKA EMPLOYABILITY PROFILE

The following descriptors are used to describe a learner's level of employability skills in each subject.

Employability Skills – Communication, teamwork, problem solving, planning and organisation, leadership and financial literacy

<p>1 Gold</p>	<p>Shows excellence in at least three of the employability skills on several occasions over time and shows competency in the other skills. Uses verbal and non-verbal, written, IT and digital communication to express opinions and persuade an audience. Is able to reflect on his or her strengths and weaknesses and is motivated to excel. Is able to work effectively as part of a team, supporting others and showing leadership skills when needed. Shows confidence when working in different environments, with a variety of people and adapts behaviour according to the situation. Is keen to exceed expectations and is able to work independently using his/her initiative.</p>
<p>2 Silver</p>	<p>Works well and shows good levels of skill in at least three of the employability skills. Can choose an effective method to communicate messages and can vary his/her method of communication depending on audience. Is able to identify own strengths and weaknesses and understands the importance of employability skills for future success, taking advantage of opportunities. Is able to work as part of a team and can take on a leadership role in some circumstances. Is growing in confidence when working with other people including adults and is increasingly comfortable in a variety of environments. Is keen to please and can show initiative.</p>
<p>3 Bronze</p>	<p>Is competent in at least two of the employability skills. Can identify employability skills and understands that they are important. Is able to work as part of a team but sometimes lacks confidence finding it difficult to put forward ideas when faced with more confident students. Is willing to try new things with support. Follows instructions carefully and is able to follow a process.</p>
<p>4 Cause for concern</p>	<p>Struggles with many of the employability skills. Finds it difficult to communicate with others appropriately and finds it difficult to behave in a way that allows for productive group work. Finds it difficult to focus when working in different environments with different people. Needs to be continually reminded to follow instructions.</p>