



**THE MILTON  
KEYNES ACADEMY**  
*Creative  
Education  
Trust*

# **SEND Information Report**

## **Local Offer Information**

### **At The Milton Keynes Academy:**

- **We meet the needs of individual young people through highly effective teaching and learning**
- **There is an emphasis on early identification of needs**
- **We employ strategies to remove barriers to learning**
- **We work in a flexible way to develop effective partnerships with young people and their parents / carers**
- **We have strong links with external professionals to ensure that the Academy can support young people with a broad range of needs.**

All students with SEND will be assessed to ensure that we can support their needs in our setting. Reasonable adjustments are made to ensure that students are able to access high quality education at Milton Keynes Academy. If we feel that a young person's needs would be better met at a different setting then we will offer support with the process of transition to the most appropriate place.

### **We have rigorous systems which:**

- **Monitor student progress**
- **Support academic and personal development**
- **Remove barriers to learning**
- **Use a wide range of strategies to foster a culture of lifelong learning**
- **Encourage independent living skills for all young people.**

### **1. How does The Milton Keynes Academy know if children / young people need extra help?**

Additional needs are identified by:

- Analysis of Key Stage 2 data
- Assessment of reading, spelling and numeracy at entry to Year 7
- Information received from feeder primary schools during transition
- Assessment data from teaching staff collected three times per year

- Referrals from teaching and pastoral staff
- Referrals from parents / carers
- Information from medical professionals
- Information from external agencies
- Information from Education, Health and Care Plans.

## **2. What should a parent / carer do if they think their child / young person may have special educational needs / disability (SEND)?**

If a parent or carer feels that their child has a special educational need or disability they should contact the SENDCO (Mr Iain Murdoch).

## **3. How will staff at The Milton Keynes Academy support young people who have been identified as having SEND?**

A wide range of support is offered including:

- Quality first teaching of an appropriately differentiated curriculum
- Individual intervention
- Group intervention
- After school homework club and study support
- Extra-curricular support
- Working with outside agencies
- Mentoring
- Counselling
- Pastoral support
- Breakfast club

## **4. Who will be responsible for provision?**

- Teachers will implement strategies as advised by the Inclusion Team
- Key workers will work closely with individual young people
- The SENDCO, Mr Iain Murdoch, will coordinate support and advice
- Specialist Success Centre Leads, Senior Intervention Assistants and Intervention Assistants will work in three Success Centres focusing on Key Stage 3, Key Stage 4 and English as an Additional Language (EAL)

- Representation on The Academy's Senior Leadership Team by the Senior Vice Principal, Mrs Jeanette Mackie
- Pastoral teams, led by Heads of Key Stage and Heads of Year will work closely with the Inclusion Team
- The Director of Attendance and Safeguarding, Mr James Down, will work closely with the Inclusion Team.

**5. How will the curriculum be matched to students who need extra support for SEND?**

The Milton Keynes Academy offers a broad and balanced curriculum designed to meet the needs of all students in a mainstream environment. Consideration will be given for individual young people who require adaptations to the curriculum or for whom alternative provision may be appropriate.

**6. How will both The Milton Keynes Academy and parents / carers know how the student is progressing? How will The Milton Keynes Academy help parents / carers to support a student's learning?**

- Student progress is reviewed regularly and data shared through 'Moodle' (a virtual learning environment)
- The online curriculum is available to all students and parents / carers
- Parents / carers can request a meeting with teaching staff, pastoral staff and the SENCo by telephone or e-mail
- A 'Meet the Tutor' evening takes place at the start of each academic year
- Regular meetings can be arranged for parents / carers of young people whose needs require a greater level of support
- Strategies are shared with parents / carers through SEND Pupil Profiles created through the Provision Map programme.

**7. What support is offered by The Milton Keynes Academy to ensure the well-being of students who require extra help for SEND?**

A broad network of staff is responsible for supporting the well-being of all students:

- Mr James Down, Director of Attendance and Safeguarding

- The Year Teams, led by Head of Year and Assistant Head of Year, are responsible for supporting the pastoral needs of young people
- The Academy employs a counsellor (part time) who meets individual students to advise on emotional, social and mental health needs
- The Academy's Welfare Officer is responsible for looking after the medical needs of young people
- The Academy's Attendance Officer monitors the attendance of young people and works closely with young people and their families to ensure regular and consistent attendance
- The Academy has three Success Centres to which young people can be referred for academic support and mentoring

#### **8. What specialist services and expertise are available at or accessed by The Milton Keynes Academy?**

The Academy accesses a wide variety of external specialist services to support young people, including:

- Speech and Language Therapists
- Milton Keynes College
- The Brook (sexual health support and advice service)
- Develop (extended work experience provider)
- CAMHS (Child and Adolescent Mental Health Service)
- COMPASS (substance misuse service)
- Carers MK (supporting young carers)
- Youth Information Service (counselling for young people)
- Local police
- Youth Offending Team
- Can Do Women (supporting the needs and aspirations of female students)
- Special Educational Needs and Disability Information and Advice Service (SENDIAS – working in partnership with parents / carers of young people with SEND, schools and the Local Authority)
- Service 6 (supporting children, young people, adults, families and communities)
- Behaviour Partnership (access to alternative provision for those with behavioural issues)
- Mentoring (including business mentoring)
- Occupational Therapy Service

The Academy can access these services through a referral process or provide contact details for parents / carers wishing to self-refer.

**9. What training is available for Academy staff who support young people with SEND?**

The Academy offers a regular and comprehensive programme of Continual Professional Development for all staff. Staff are also encouraged to investigate opportunities for further development from external providers.

**10. How will students with SEND be integrated in activities outside the classroom including school trips?**

Support will be given to students so that they can have equal access to all activities in line with the Equality Act (2010)

**11. How accessible is the setting in Milton Keynes Academy?**

The Milton Keynes Academy applies rigorous assessments to ensure that accessibility throughout the campus complies with the Equality Act (2010). All areas offer disabled access including lifts to each floor and disabled toilet facilities in all villages.

**12. How will The Milton Keynes Academy prepare and support young people who require extra help, or those with SEND, to join The Academy, or transfer to a new setting (school, college, or next stage of education / life)?**

- The Academy arranges a number of additional transition days for vulnerable students
- The Academy holds a number of Open Evenings each year
- All young people joining The Academy at Year 7 are invited for a transition day during the summer term before they start

- Extra in-class support is provided by the Inclusion Department for a two week 'settling-in' period when young people arrive in Year 7
- Guidance and support is offered when choosing options for GCSE and further study
- Additional support is offered with college and sixth form applications
- Additional support is offered for university applications
- Where appropriate The Milton Keynes Academy works closely with the Local Education Authority for young people who require support for independent living when leaving full-time education
- Comprehensive information regarding students is forwarded to new settings at transition.

### **13. How are The Academy's resources matched and allocated to students with SEND?**

Resources are allocated to individual students and groups of students based on an assessment of level of need. Where young people are allocated additional funding (for example, through an Education, Health and Care Plan) this funding is monitored carefully to ensure that this is spent appropriately.

### **14. What should a parent / carer do if they have a concern or complaint about inclusion provision for a young person at Milton Keynes Academy?**

In the first instance any concern or complaint should be raised with the SENDCo, Mr Iain Murdoch. If the concern is not resolved parents / carers should refer to The Academy's Concern's and Complaints Policy which is available on the Academy's website.

**If you would like to view the Milton Keynes SEND Local Offer please use [the link](#) below:**

**<http://milton-keynes.gov.uk/schools-and-lifelong-learning/special-educational-needs/send-local-offer>**