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**THE MILTON
KEYNES ACADEMY**
*Creative
Education
Trust*

11 September 2025

Dear parents and carers,

Re: Practice Lockdown Drill, Friday 12 September 2025

If you need any clarity on the information below, or if a translation is required, please use the link <https://translate.google.com/>. Please note that this tool is for assistance and that The Milton Keynes Academy is not responsible for this translation service.

I am writing to inform you that we will be carrying out a practice lockdown drill during the school day on Friday 12 September. This is a safety drill, similar to a fire drill, and will cause some minor disruption to your child's last lesson of the day. However, it is an essential part of the Academy's safety and safeguarding procedures.

The purpose of the drill is to help everyone understand what to do if there is ever an emergency at the school. We want all students to feel confident and prepared, so if a real emergency ever did happen, they would know what to do and how to stay safe. It is also an important opportunity for us to check that our procedures work well and to see if anything needs to be improved. During the drill, students will practice what to do in the event of a lockdown, which may include hiding in their classroom. An alarm will sound to start the drill.

Please remind your children that this is a drill and not a real emergency situation. I am informing students that this will be happening during assemblies this week, and staff have been talking to them about it as well, as we want them to feel calm, prepared and supported.

I would very much appreciate your support in reinforcing the importance of this drill at home, reminding your children to stay calm and listen to staff, and reassuring them that this is just practice to help keep them safe.



Thank you for your continued support.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Gordon Farquhar', written in a cursive style.

Gordon Farquhar
Principal