THE MILTON KEYNES ACADEMY
Creative Education Trust

11 September 2025

Re: Early School Closure on Tuesday 23rd September

Dear parents and carers,

As you will be aware from previous letters, we have an Open Evening on Tuesday 23rd September from 4:30pm to 7pm. You know how important this event is to our school community. I would like to formally invite you all to come and see our wonderful school in action.

In order to be properly ready for the event, school will be finishing at 12:30pm that day. Students who are not staying to help set up will be able to leave at that time. The school canteen and lunchtime supervision will be running until 1:20pm in order that all students can get their lunch if required.

If your child is attending Open Evening, they are welcome to remain in the Academy to help us set up and we will of course provide additional food for them at the end of the day. Students who are helping are allowed to leave and come back by 4pm for the student helpers' briefing in the Performing Arts village.

If you do not wish your child to leave the school site until the normal end of the school day, please let us know by completing this form by Monday 22nd September. We will then keep your child in school until 3:22pm and they can help us set up for the event. Normal lessons will not be delivered on that afternoon. If you do not complete the form, and your child is not attending Open Evening, then they will be expected to leave the school site by 1:20pm.

We look forward to seeing as many of you there as possible.

Thank you for your support.

Yours sincerely,

Gordon Farquhar
Principal