

In-Year Admissions Policy for The Milton Keynes Academy Years 7-11 from September 2025

This policy relates to all admissions to Milton Keynes Academy in-Years 7-11, except for the initial September entry into Year 7 which is managed as part of the Co-ordinated Scheme for Secondary Admissions by the Local Authority and which is explained in the Milton Keynes Information for Parents' Booklets.

The Milton Keynes Academy will consider applications for admissions in Years 7 to 11 throughout the year, with any available places allocated strictly in accordance with this admissions policy.

For children who wish to attend The Academy after the September in which they enter Year 7, applications will be processed by the Local Authority's School Admissions Team working in partnership with schools and other local authorities.

Prospective applicants should note:

Published Admission Number

The Academy's published admission number for each year is as follows:

Year of Entry	Year Group in September 2021	Published Admission Number (in the first year of entry – Year 7)
September 2023	Year 7	270
September 2022	Year 8	210
September 2021	Year 9	210
September 2020	Year 10	240
September 2019	Year 11	240

How places are allocated

Children who have an Educational Healthcare Plan (EHCP), who name The Milton Keynes Academy will take priority for admission.

Places are allocated by applying the following admissions criteria:

1. Children who are looked after (LAC) and all previously looked after children (PLAC) including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted (IAPLAC).
2. Children living within the defined area who have a sibling in attendance at The Milton Keynes Academy in Years 7 to 11 at the time of admission.
3. Children who live in The Academy's defined catchment area.

The Milton Keynes Academy's defined catchment area for admissions is: Ashland, Beanhill, Campbell Park, Central Milton Keynes (south of Silbury Boulevard), Coffee Hall, Eaglestone, Fishermead, Leadenhall, Netherfield, Oldbrook, Passmore, Peartree Bridge, Simpson, Springfield, The Hub, Tinkers Bridge, Woolstone, Woughton on the Green, Woughton Park.



4. Children who live outside the defined area but have a sibling attending the school at the time of application.

5. Children who live outside the defined catchment area.

In the event of oversubscription in any category above, places will be allocated according to the proximity of the child's principal residence to the Academy's main entrance by the nearest available walking route, as measured using the LA's computerised measuring system, with those living closer to the Academy receiving the higher priority.

Oversubscription: Distance Tiebreaker:

In the event of there being more applicants meeting any of the above criteria than remaining places available, distance between the applicant's principal residence and the school will be used as a tie breaker, with those living nearest being given priority.

Distance from the school is measured from the Academy's main entrance to the front door of the applicant's principal residence in a straight line using the Local Authority's computerised measuring system. For applicants living in flats, the distance will be measured from the school's main entrance to the front door of the ground floor flat underneath the applicant's principal residence with priority given to the lower flat door number if more than one applicant from a block of flats.

A sibling is a brother or sister, which for admission purposes means brothers and sisters of whole or half blood or any other child (including an adopted child) who permanently resides at the same address and for whom the parent also has parental responsibility. To be included as a sibling within the admission rules, the other child (sibling) should still be in attendance in Year 7 – 11 when the applicant child joins the school.

Multiple births: In cases where there is one remaining place available and the next child on the waiting list is one of a twin, triplet or other multiple birth groups, the following will apply:

Both twins would be admitted (or all the siblings in the case of multiple births) even if this goes above the admission number for the school.

Applicants who are seeking a transfer from another school in Years 9, 10 and 11, will be reminded that the Academy cannot guarantee to offer an equivalent combination of subject choices or exam boards.

WAITING LISTS

Waiting lists will be maintained for the 2025 autumn term. Thereafter, waiting lists for year 7 and for years 8 and 9 will be maintained for a period of 40 school days from the date of refusal of a place or until the last day of the 2025 summer half term, whichever is the sooner. Waiting lists will not be maintained for key stage 4 (years 10 and 11).

RIGHT OF APPEAL

If a parent/carer's application for a place at the school is unsuccessful, full details in respect of appeals will be included in all decision letters. However, appeals should be submitted too info@miltonkeynesacademy.org.uk no later than 20 days from the date of the decision. If additional supporting evidence is required as part of the appeal, parents/carers must submit this within the times specified.

The admission appeals are managed by an independent appeals clerk and heard by an independent panel. The determination of the admissions appeal panel is in accordance with the Schools Admission Appeals Code (2021).

Right of appeal is not applicable to the parent/carer of a child who has been permanently excluded from two schools. This applies to a twice excluded pupil for a period of two years beginning with the date the last exclusion took place.

FAIR ACCESS PROTOCOL

Local Authorities are required to have Fair Access Protocols in place to ensure that students without a School place, especially those most vulnerable are admitted to a suitable school at the earliest possible opportunity. This will include admitting when a School has reached its published admission number and is already full.

The Milton Keynes Academy supports and participates in the Fair Access Protocols for Milton Keynes City Council.

Additional Notes

Proof of residence will be required for all applicants. The child's principal address is the permanent address where they live with their legal guardian and where Child Benefit is addressed. Acceptable proof of residence is a Council Tax bill and evidence from the Child Benefit office, Doctor or Dentist that the child is resident at this address. If the school discovers that a place has been given to a child based on false, inaccurate or misleading information, it will withdraw the place.